

Minutes for September 17, 2026

LABBB Board of Directors:

Dr. Eric Conti, Burlington Public Schools
Dr. Elizabeth Homan, Arlington Public Schools

Mr. Cliff Chuang, Bedford Public Schools
Dr. Julie Hackett, Lexington Public Schools
Dr. Jill Geiser, Belmont Public Schools
Dr. Deanne Galdston, Watertown Public Schools

LABBB Central Office:

Pamela Girouard, Executive Director
Robert Alconada, Chief Financial &
Administrative Officer
Dianne Busa, Executive Assistant

Date: Thursday September 17, 2026

Time: 8:30 AM

Location of Meeting: LABBB Central Office

AGENDA

Dr. Eric Conti called the Board Meeting to order at 8:35 AM.

Public Participation: No Public Participation

Recommended Action Items:

- a.) Mr. Cliff Chuang made a motion to approve the June 11, 2026, Board Meeting Minutes, seconded by Dr. Jill Geiser. All in favor 4-0-0.
- b.) Dr. Jill Geiser made a motion to accept the Board of Directors Meeting Dates, seconded by Dr. Deanne Galdston. All in favor 5-0-0.
- c.) Dr. Deanne Galdston made a motion to accept the final read of the Proposed Revision of Time Out & Seclusion Policy, seconded by Dr. Elizabeth Homan. All in favor 5-0-0.
- d.) Mr. Cliff Chuang made a motion to bypass the first read of the Proposed Model of Protect Act Policy, seconded by Dr. Elizabeth Homan. All in favor 5-0-0.
- e.) Dr. Elizabeth Homan made a motion to accept the Proposed Model of Protect Act Policy, seconded by Mr. Cliff Chuang. All in favor 5-0-0.
- f.) Dr. Elizabeth Homan made a motion to approve the Bills & Payrolls in the amount of \$14,045,911.83 for the months of May through August 2026, seconded by Dr. Deanne Galdston. All in favor 5-0-0.

Discussion Items:

IV. Executive Director Report & Discussion Items

- 2026-2027 Opening Update
 - Went well
 - Staffing – Much better from past years, still in need of some TA's & BCBA
- Reviewed
 - Board of Director Meeting Dates
 - Upcoming LABBB Events
 - Reviewed & discussed the final read of the updated Time Out & Seclusion Policy
 - Reviewed & discussed the Protect Act Policy

V. Finance & Operations

- a.) Balances of Capital Reserve Fund & OPEB Trust Fund
 - Mr. Alconada reviewed the balances of both the Capital Reserve Fund and OPEB Trust Fund. There are two spreadsheets. The first is the Capital Reserve Fund as of June 30, 2026 was just over \$3.9 million. OPEB as of June 30, 2026 was \$1.6 million. The second spreadsheet we are only 2 months in on the new fiscal year and we are trending in the right direction.
- b.) Warrants
 - Warrants for Bills and Payrolls in the amount of \$14,045,911.83 were presented for the months of May – August 2026.
- c.) Update on FY26 Audit
 - FY26 Audit will begin on Monday, September 28, 2026
 - This audit will be with our new accounting software and chart of accounts

Executive Session: Mr. Cliff Chuang made a motion to go into Executive Session, seconded by Dr. Jill Geiser at 9:25 am. All in favor 5-0-0

Adjournment: Mr. Cliff Chuang made a motion to adjourn the meeting, 10:05 am. All in favor 5-0-0.