



Minutes for May 22, 2026

LABBB Board of Directors:

Dr. Eric Conti, Burlington Public Schools
Dr. Elizabeth Homan, Arlington Public Schools
Mr. Cliff Chuang, Bedford Public Schools
Dr. Julie Hackett, Lexington Public Schools
Dr. Jill Geiser, Belmont Public Schools
Dr. Deanne Galdston, Watertown Public Schools

LABBB Central Office:

Pamela Girouard, Executive Director
Robert Alconada, Director of Finance & Operations
Dianne Busa, Executive Assistant

Date: Friday, May 22, 2026

Time: 10:00 AM

Location of Meeting: LABBB Central Office

AGENDA

Dr. Deanne Galdston called the Board Meeting to order at 10:00 AM.

Public Participation: No Public Participation

Recommended Action Items:

- a.) Dr. Eric Conti made a motion to approve the April 16, 2026 Meeting Minutes, seconded by Dr. Elizabeth Homan. All in favor 4-0-0.
- b.) Dr. Jill Geiser made a motion to accept a donation from the Lexington Firefighters in the amount of \$2885, seconded by Dr. Elizabeth Homan. All in favor 4-0-0.
- c.) Dr. Jill Geiser made a motion to accept the Statement of Corporate Authority, seconded by Dr. Elizabeth Homan. All in favor 4-0-0.
- d.) Dr. Elizabeth Homan made a motion to approve the Bills & Payrolls in the amount of \$2,913,048.32 for the month of April 2026, seconded by Dr. Eric Conti. All in favor 4-0-0.
- e.) Dr. Elizabeth Homan made a motion to accept the Fiscal Year 2027 budget in the amount of \$37,480,867.00, seconded by Dr. Jill Geiser. All in favor 4-0-0.
- f.) Dr. Elizabeth Homan made a motion to approve the Fiscal Year 2027-2029 Capital Plan as presented, seconded by Dr. Eric Conti. All in favor 4-0-0.

Discussion Items:

IV. Executive Director Report & Discussion Items

- Statement of Corporate Authority

V. Finance & Operations

a.) Balances of Capital Reserve Fund & OPEB Trust Fund

- Mr. Alconada reviewed the balances of both the Capital Reserve Fund and OPEB Trust Fund through April 30, 2026. We have healthy account balances. There haven't been any significant changes.

b.) Warrants

- Warrants for Bills and Payrolls in the amount of \$2,913,048.32 were presented for April 2026.

c.) Draft Fiscal Year 2027 Budget

- Budget Highlights
 - Budget has been updated with a 4% increase to member & non-member tuition rates, 1:1 support personnel and LSEP Programs, rather than the 4.5% increase that was presented at the April Board meeting
 - Revenue from all sources will increase by 6.2% to \$37.787MM
 - a. Increase is driven by Transportation revenue, per expectation from the recent bid
 - b. Tuition revenue will increase by approximately 2%
 - c. 1:1 Support Personnel revenue had increased by more than 15% due to the need for 6 additional one to one aides
 - Expenditures
 - a. Expenditures, including overhead costs, are projected to increase by 6.15% to \$37.480MM
 - b. Salaries will increase by approximately 1%
 - c. Employee Benefits will increase by 4%, with an increase of 60% for Workers Compensation Premiums
 - d. Transportation External Contract will increase by \$1.5MM based on bid expectations
 - Enrollment
 - a. Total enrollment projected to decrease from 270-268
 - b. Referrals to LABBB are still active and staff will continue their processes and total enrollment could possibly increase before the start of September
 - Other Budget Highlights
 - a. Over the next 3 years LABBB will replace the fleet of 25 vans & wheelchair vans
 - b. In FY27, LABBB will finish its replacement of interactive boards in all classrooms, begin a multi-year replacement of staff laptops and replace aging PT/PT/SLP equipment.
 - c. Many of the photocopiers and printers located in the programs are beyond life expectancy. Looking to see if we will purchase or lease.
 - d. FY 28 and FY29 expenditures in the Capital Budget are projections and will be reviewed by the Board of Directors over the next two years before any expenditure are transacted.

Executive Session: Dr. Elizabeth Homan made a motion to enter in Executive session, seconded by Dr. Jill Geiser at 10:27 am. All in favor 4-0-0.

Adjournment: Dr. Elizabeth Homan made a motion to adjourn the meeting, seconded by Dr. Geiser at 10:50 am. All in favor 4-0-0.