



## Minutes for June 11, 2026

### **LABBB Board of Directors:**

Dr. Eric Conti, Burlington Public Schools  
Dr. Elizabeth Homan, Arlington Public Schools  
Mr. Cliff Chuang, Bedford Public Schools  
Dr. Julie Hackett, Lexington Public Schools  
Dr. Jill Geiser, Belmont Public Schools  
Dr. Deanne Galdston, Watertown Public Schools

### **LABBB Central Office:**

Pamela Girouard, Executive Director  
Robert Alconada, Director of Finance & Operations  
Dianne Busa, Executive Assistant

**Date:** Thursday June 11, 2026

**Time:** 9:00 AM

**Location of Meeting:** LABBB Central Office

### **AGENDA**

Dr. Eric Conti called the Board Meeting to order at 9:04 AM.

**Public Participation:** No Public Participation

### **Recommended Action Items:**

- a.) Mr. Cliff Chuang made a motion to approve the May 22, 2026 Meeting Minutes, seconded by Dr. Deanne Galdston. All in favor 4-0-0.
- b.) Mr. Cliff Chuang made a motion to approve the Bills & Payrolls in the amount of \$3,160,573.88 for the month of May 2026, seconded by Dr. Jill Geiser. All in favor 4-0-0.

## **Discussion Items:**

### IV. Executive Director Report & Discussion Items

- Reviewed the first reading of the updated Time Out & Seclusion Policy
- Reviewed the Fourth Quarterly Report
  - Enrollment is consistent with last month
  - No major changes

### V. Finance & Operations

#### a.) Balances of Capital Reserve Fund & OPEB Trust Fund

- Mr. Alconada reviewed the balances of both the Capital Reserve Fund and OPEB Trust Fund. The Capital Reserve Fund is very healthy, you can see we are going to have some expenses that are going to happen by the end of June so it will come down a little. OPEB as of April 30<sup>th</sup> is getting close to \$9.9 million dollars. We have healthy account balances. We are having a full actuary audit this summer and we will be able to see exactly where we are.

#### b.) Warrants

- Warrants for Bills and Payrolls in the amount of \$3,160,573.88 were presented for May 2026.

#### c.) Reviewed final DESE Financial Review

- DESE is in the process of conducting a financial review in all collaboratives. LABBB was audited in February 2026 but the CBIZ audit team. LABBB received a “Met” status, which is the highest ranking, on 10 of the criteria and a “Partial” on one other criteria.
- LABBB did very well and this is attributed to new processes and business applications implemented over the last series of years.

## **Executive Session: None**

**Adjournment:** Dr. Deanne Galdston made a motion to adjourn the meeting, seconded by Mr. Cliff Chuang at 9:30 am. All in favor 4-0-0.