



## Minutes for January 15, 2026

### **LABBB Board of Directors:**

Dr. Eric Conti, Burlington Public Schools-Present  
Dr. Elizabeth Homan, Arlington Public Schools-Present  
Mr. Cliff Chuang, Bedford Public Schools-Present  
Dr. Julie Hackett, Lexington Public Schools-Present  
Dr. Jill Geiser, Belmont Public Schools -Present  
Dr. Deanne Galdston, Watertown Public Schools-Present

### **LABBB Central Office:**

Pamela Girouard, Executive Director  
Robert Alconada, Director of Finance & Operations  
Dianne Busa, Executive Assistant

**Date:** Thursday, January 15, 2026

**Time:** 9:00 AM

**Location of Meeting:** LABBB Central Office

### **AGENDA**

Dr. Eric Conti called the Board Meeting to order at 9:02 AM.

**Public Participation:** No Public Participation

### **Recommended Action Items:**

- a.) Dr. Deanne Galdston made a motion to approve the Meeting Minutes November 21, 2025, seconded by Dr. Julie Hackett. All in favor 6-0-0.
- b.) Dr. Jill Geiser made a motion to approve the Bills & Payrolls in the amount of \$7,383,340.70 for the months of November & December 2025, seconded by Dr. Elizabeth Homan. All in favor 6-0-0.
- c.) Dr. Jill Geiser made a motion to authorize the Chairman of the Board to sign the 1<sup>st</sup> Amendment to the Lease, and other pertinent documents, when presented in signature ready form, seconded by Mr. Cliff Chuang. All in favor 6-0-0.
- d.) Dr. Jill Geiser made a motion to authorize the Chairman of the Board to sign a SNDA documents, seconded by Mr. Cliff Chuang. All in favor 6-0-0.

## **Discussion Items:**

### IV. Executive Director Report & Discussion Items

- 2025-2026 Quarterly Report 2
  - As of December 30, 2025 we have 286 students enrolled
  - We are getting quite a number of referrals, however we also have students aging out
  - Referral profile trends of students include significant learning challenges, cognitive challenges and significant behavioral concerns. HS referrals are trending up
- Coordinated Program Review - Final Report
  - LABBB is 100% compliance in all areas of the Program Review
- OLA Target and Focused Monitoring Report - Final Report
  - LABBB is 100% compliance in all areas of the Program Review

### V. Finance & Operations

#### a.) Balance Sheet & Income Statement Discussion

- The balance sheet and income statement cannot be provided at the moment. Our significant accounting software upgrade and complete rebuilding of the chart of accounts has led to refinement of our Balance Sheet and Income statements; the newly revised and updated forms are forthcoming as we review our systems for accuracy.

#### b.) Balances of Capital Reserve Fund & OPEB Trust Fund

- Mr. Alconada reviewed the balances of both the Capital Reserve Fund and OPEB Trust Fund. Our Capital Reserve/OPEB Trust Funds are in good shape. The Capital Reserve as of 12/31 was approximately \$3.8 million and the OPEB Trust Fund as of 11/30 was \$9.3 million. Both in good shape for us to have our Capital Expenditures for the next 3 years. There is a \$4 million cap in your reserves which you will see a little dip in the next few months which you will see for capital purchases.

#### c.) Warrants

- Warrants for Bills and Payrolls in the amount of \$7,383,340.70 were presented for November & December 2025.

#### d.) Blanchard Road Suite Expansion

- LABBB and Capstone Properties have come to an agreement to expand the footprint of the Central Office.

**Adjournment:** Dr. Jill Geiser made a motion to adjourn the meeting, seconded by Dr. Elizabeth Homan at 9:30 am. All in favor 6-0-0.