

APPROVED



Rocky Mount Prep

Minutes

Monthly Board Meeting

September 2026

Date and Time

Monday September 14, 2026 at 6:00 PM

Directors Present

C. Davis, J. Kitchin, K. Gravely

Directors Absent

S. Battle, S. Parker

Guests Present

S. Gardner

I. Opening Items

A. Meet and Greet

B. Call the Meeting to Order

K. Gravely called a meeting of the board of directors of Rocky Mount Prep to order on Monday Sep 14, 2026 at 6:03 PM.

C. Moment of Prayer/Reflection

Dr. Collins led the Board of Directors and staff in a moment of prayer and reflection.

D. Pledge of Allegiance

The collective group recited the Pledge of Allegiance.

E. Approval of Agenda and Minutes

C. Davis made a motion to accept the agenda as written and minutes.

J. Kitchin seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Kitchin made a motion to approve the minutes from Monthly Board Meeting on 08-10-26.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Introduction & Approval of New Board Member

The Candidate (Mr. Corwyn Stanley) stated the reasons he would like to be a part of the Board. The Board stated that they will do its due diligence to make sure that he is a good fit for our Board of Directors.

G. AVID Student Presentation

Two of our 10th Grade scholars presented their AVID binders to the Board of Directors. They spoke about our emphasis on Organization and WICOR strategies and how it is helping them to become better scholars, more organized, and achieving better in school. They explained the different strategies we use and how they all benefit them on a daily basis. The Board of Directors asked questions and dialogue with the scholars and congratulated them on being successful scholars.

II. Campus Updates

A. First 45 Days of School Discussion

The staff took turns around the table discussing the successes and challenges of the first 45 days of school.

B. Campus Updates and Events

Dr. Collins discussed campus updates with the Board of Directors including the Book Fair and Volleyball game that was taking place during the Board Meeting.

C. Financial Summary

Dr. Collins went over the Financial Report with the Board of Directors.

D. Principal Updates

The principals discussed with the Board of Directors all of the updates in each of the two schools including the addition of our new Elementary Principal Ms. Lane.

E. Data & Instruction Updates

Mr. Etheridge discussed the successes that Rocky Mount Prep has seen during the last two years. We are now no longer considered a consistent low performing school district. We have exceeded growth two years in a row.

III. Action Items

A. Prayer Assurances

J. Kitchin made a motion to Have Dr. Collins signed the Assurances document.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Reyden Hauling Proposal

J. Kitchin made a motion to approve the walkway repair between the administrative and secondary building due to an overgrown tree.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Parent Bill Of Rights

J. Kitchin made a motion to approve the Parent Bill of Rights as written.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Big Boy Landscaping Contract

C. Davis made a motion to approve the new landscaping contract.

J. Kitchin seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Beginning Teacher Support Plan Approval

J. Kitchin made a motion to have Dr. Collins submit it to NDCPI on the school's behalf.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closed Session

A. Closed Session

J. Kitchin made a motion to go into closed session at 7:33pm.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Kitchin made a motion to come out of closed session at 8:18pm.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:18 PM.

Respectfully Submitted,

K. Gravely