

APPROVED



Rocky Mount Prep

Minutes

Monthly Board Meeting

May 2026

Date and Time

Monday April 13, 2026 at 6:00 PM

Directors Present

C. Davis, J. Kitchin, K. Gravely, S. Parker

Directors Absent

None

Guests Present

A. Jones, D. Artis, D. Witherspoon, J. Abrams, J. Hines, L. Glass, M. Kornegay, S. Farmer, S. Gardner, S. Jones, T. Dawes, Y. Phillips

I. Opening Items

A. Meet and Greet

B. Call the Meeting to Order

S. Gardner called a meeting of the board of directors of Rocky Mount Prep to order on Monday Apr 13, 2026 at 6:05 PM.

C. Prayer/Moment of Reflection

Mr. Davis led the team in a silent moment of prayer and reflection.

D. Pledge of Allegiance

Mr. Gravely led the team in the reciting of the Pledge of Allegiance.

II. Approval of Agenda

A. Approval of Board Agenda and Minutes

J. Kitchin made a motion to approve the minutes from Monthly Board Meeting on 03-09-26.

S. Parker seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Information Items

A. Financial Report

Dr. Collins discussed the financial report with the Board of Directors. Mr. Gravely wanted to discuss in further detail some of the line items listed and Dr. Collins provided the answers for the Board of Directors.

B. Campus Updates

Book Fair is up and running and scholars will be purchasing books.

Our Nurses are working with our community partners to get all seniors certified in CPR and First Aid

We hosted an EF Tours meeting to offer travel abroad to Peru for our scholars in the summer of 2027.

Dr. Collins recognized the High School team for a successful Legacy Dinner for our legacy scholars.

C. Community Liaison Updates

Dr. Collins made a report for Ms. Lewis about the upcoming community partnerships meetings that Ms. Lewis is setting up for Rocky Mount Prep. She is also planning Parent Appreciation Meetings to appreciate parents and give them another opportunity to talk about upcoming events and the New Year-Round School Calendar.

D. CTE Updates

Dr. Artis discussed that we will be opening a new area in RMP called the Academy of Health Sciences will afford our scholars the opportunity to earn their CNA credentials while they are here as scholars at RMP.

He discussed all of the other CTE updates with the Board of Directors.

Mr. Davis had questions about how we are tracking the data concerning looking for students that are listed as drop-outs in our system. Dr. Artis explained how the team collaborates to make sure that data is recorded.

Mr. Gravely had questions about how testing data with EVAAS and how it relates to where we are now with the historical data. Dr. Artis and Dr. Collins explained the details of how that data is used to help our scholars achieve success for the end of the year.

E. Enrollment Discussion

Ms. Kitchin gave kudos to Dr. Collins on a job well done with the television broadcasting show about our enrollment.

Ms. Farmer has passed out over 2500 flyers to the community to help boost enrollment.

Ms. Jones has been working diligently to flood social media with enrollment information and benefits, Digital Media is going home to families, the billboard is live in the local area, and she is working on a commercial to be broadcasted on YouTube for the community to view about our enrollment as well.

The administration will be going to Henderson Collegiate to meet with them about their Year-Round Charter school with successes and opportunities to help us move forward with this new endeavor.

F. Board Discussion (At the discretion of the Board of Directors if needed)

Ms. Kitchin brought information that the Boys and Girls team is having a program that may be beneficial to our scholars at the National Guard Armory in our area. Dr. Artis is already in relationship with them and will facilitate that partnership for us.

Ms. Kitchin also stated that she was very happy to see Mr. Joey Abrams is back working and Mr. Etheridge is recovering from surgery.

Mr. Gravely wanted to give Kudos to the Boys and Girls Track team for making the newspaper and winning their competition. Dr. Collins followed with Kudos to all of the coaching staff that made that possible.

IV. Action Items

A. Audit Discussion

Dr. Collins discussed the Preliminary Audit with the Board of Directors. She discussed the kudos

Ms. Farmer and Dr. Collins attended a meeting with NCDPI to include us in a NCDPI new 3-year program with Dr. Lewis for our EC Scholars and how we service them. We will work with them to utilize resources and new services, and they were very proud of what we currently offer to our scholars.

Our BT audit will convene on Wednesday and our PRC audit on Friday concerning our Esser Funding and what we are doing now that the funding is no longer available to be used to supplement scholars.

V. Closed Session

A. Closed Session

S. Parker made a motion to go into closed session to discuss personnel matters.

J. Kitchin seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Kitchin made a motion to Come out of closed session.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,

K. Gravely