

Moniteau School District

1810 West Sunbury Road
West Sunbury, PA 16061



Request For Proposal

2026 Moniteau School District Bollard Project

PROPOSALS DUE BY: OCTOBER 19, 2026

Overview

The Moniteau School District (the "District") is formally soliciting sealed bids from qualified commercial contractors for the purchase and complete installation of sixty-six (66) protective steel bollards. This safety infrastructure project spans two (2) primary campuses within the District: the Moniteau Junior/Senior High School and Dassa Elementary School. The principal objective is to provide physical safety barriers protecting major pedestrian thoroughfares, cafeteria access ways, and playground perimeters from low-speed accidental vehicle intrusions.

Submission Requirements

Vendors must adhere to the following guidelines to be considered:

- Submit two (2) copies of their proposal clearly marked "2026 Moniteau School District Bollard Project"
- All proposals must be submitted on the Standard Required Proposal Form, attached as Exhibit "A". All supplemental information required shall be attached to the proposal submission. Omission of such information may provide cause for rejection of the proposal.
- All bidders must submit a Non-Collusion Affidavit as required by 73 Pa.C.S.A 1615, which is attached hereto and marked Exhibit "C" and made a part hereof.
- Alternative proposals should be clearly labeled and will be considered during evaluation.
- **Proposals are due by 1:00 PM EST OCTOBER 19, 2026**
- Proposals submitted shall remain open and valid for up to ninety (90) days after October 19, 2026, and may not be withdrawn during such period.
- Mail or deliver proposals to:
Moniteau School District
Attn: James Willison
1810 West Sunbury Road, West Sunbury, PA 16061

The District reserves the right to reject any and all proposals or parts thereof for any reason, to negotiate changes to proposed terms or to waive minor inconsistencies. All questions concerning this proposal should be submitted in writing to Mr. James Willison, Director of Buildings & Grounds, at: jwillison@moniteau.org. Responses will be sent to all bidders.

Target Deliverable Schedule

Bid Opening and Initial Review of Proposals: 1:15PM EST, October 19, 2026.

Conduct interviews (if necessary): October 20 – 22, 2026

Contract Awarded by Board: October 26, 2026 (date may change at the discretion of the district)

The anticipated project start date is November 1, 2026, and the completion date is no later than November 28, 2026. All equipment, installation, and configuration are to be completed by this date no later than 3:00PM. Responsible bidder will also be required to provide training for any new equipment and/or software platforms.

Request

- Description of Moniteau School District

The School District comprises the following townships: Clay, Venango, Marion, Cherry, Washington, and Concord, as well as the boroughs of West Sunbury, Eau Claire and Cherry Valley, all located in the northern section of Butler County, Pennsylvania. The School District is approximately 18 miles north of Butler, Pennsylvania and shares common boundaries with Franklin, Slippery Rock, Butler, Karns City, and Allegheny-Clarion Valley School Districts. The area served by the School District encompasses approximately 156 square miles. Moniteau School District is largely rural in nature with very little business or industrial development. The District is financially stable. The 2026-2027 real estate tax millage is 105.38 mills. The 2026-27 budget is \$27,127,628.00.

School District Facilities	Grades	Enrollment
Dassa McKinney Elementary 391 Hooker Road West Sunbury, PA 16061	K-6	553
Moniteau Jr/Sr High School 1810 West Sunbury Road West Sunbury, PA 16061	7-12	520

- **Minimum Specifications for this Proposal**

To ensure visual uniformity and consistent structural integrity across all campus locations, all materials and installation procedures must conform strictly to the following engineering specifications. No substitutions of raw material grades or sizes will be accepted without written approval from the District.

- **Bollard Core Dimensions:** Supply and install 6-inch nominal diameter, Schedule 40 Steel structural posts.
- **Protective Cover:** All posts must be fitted with a 1/4-inch heavy-duty Bollard Cover. The finish of the cover must be a clean, modern Brushed Finish to ensure weather resistance and long-term aesthetic durability.
- **Installation Depth:** Every bollard post must extend exactly 36 inches below grade level to ensure robust leverage resistance.
- **Foundation & Footing:** Concrete base footings must be poured individually. Each footing must measure at least 12 inches in width (diameter) and 36 inches in depth.
- **Spacing Tolerances:** Bollards must be spaced at exactly 54 inches on-center. This precise alignment creates a consistent 48-inch clear open space between adjacent completed bollard faces, which conforms to pedestrian and wheelchair accessibility clearance guidelines.
- **Core Drilling & Surface Recovery:** Sidewalk installations require core drilling of concrete penetrations. All penetrations must be structurally backed and finished with a clean, brushed-finish concrete surface flush with the surrounding sidewalk.

- **Project Work Zones & Site Distribution**

The project is structured into three distinct Work Zones spanning two school facility campuses. The table below indicates the physical location, the quantity of posts, the installation methodology, and the surface material characteristics for each zone.

Zone & Facility Location	Installation Method	Bollard Qty	Placement Surface
Zone 1: Jr/Sr High Cafeteria	Core Drilled Penetrations	31.0	Concrete Sidewalk
Zone E3: Dassa Pick Up/Drop Off	Core Drilled Penetrations	21.0	Concrete Sidewalk
Zone E4: Dassa Playground Area	Direct Ground Excavation	14.0	Soil & Grass Area
TOTAL CONTRACT SPECIFICATION	-	66.0	-

- **Site Conditions & Performance Policies**

- **Utility Clearance & Dig Safety:** The contractor is fully responsible for executing a standard PA-1Call service ticket prior to any site excavation or core drilling. Discovery of unknown underground obstacles may require immediate halt to mechanical drilling and necessitate hand-digging. The contractor must notify the District representative immediately upon encountering such obstacles.
- **Earth Removal & Soil Contamination:** Excavated material is approved for standard off-site removal and disposal only if it is determined to be clean, uncontaminated, and acceptable under general construction waste standards. If any tainted, contaminated, or regulated soils are encountered, the contractor shall halt operations. Classification, testing, and handling of contaminated soil is the direct legal responsibility of the School District, and any subsequent hauling or remediation efforts will be handled via an independent District-approved change order.
- **System Performance Limitations:** Bidders are formally advised that the bollards included in this specifications package are non-crash-rated 6-inch Schedule 40 posts. This installation is intended to provide protection against low-speed, accidental vehicle contact only, and does not meet crash-rated or anti-ram criteria (such as ASTM F3016 or ASTM F2656). Bidders should not design or position materials to act as high-speed security barrier certification.
- **Performance Bond**
On or before November 28, 2026 the successful Bidder must:
 - Execute and deliver to the School District a Performance Bond in a form attached hereto as Exhibit “B”, as principal, with an insurance company licensed to do business in the Commonwealth of Pennsylvania as surety in an amount equal to 10 percent (10%) of the base contract value (the Proposal price) to guarantee performance of the Contract.
 - Failure to perform by November 28, 2026, shall be cause for the School District to nullify the Contract and seek alternative services.
 - At the time of submission of the Proposal, the Bidder must provide evidence from a surety (as provided above) or a Bank or Savings and Loan that the Bidder can supply the Performance Bond or Irrevocable Letter of Credit required above.
 - Upon the awarding of a contract to the successful vendor, bonds will be returned to those Contractors who were not awarded the final contract.

The successful bidder must provide evidence of Commercial General Liability Insurance within 10 days of being notified that they were selected.

EXHIBIT A - PROPOSAL FORM

Moniteau School District
2026 Moniteau School District Bollard Project

Proposals will only be received on this form.

Due Date: Proposals are due by 1:00pm - Monday, October 19, 2026

Proposals must be sent to the District Administration Office at the following address:

ATTENTION: Director of Buildings & Grounds
Moniteau School District
1810 West Sunbury Road
West Sunbury, PA 16061

The following items must accompany this proposal form or it will not be accepted:

1. Proposal Form (Exhibit A)-**INCLUDED**
2. Performance Bond information (Exhibit B)
3. Non-Collusion Affidavit (Exhibit C)-**INCLUDED**

Please complete:

Name of Bidding Company _____

Address _____

Phone Number _____

Fax Number _____

Printed Name of owner/officer _____

Signature of owner/officer _____

Total Base Bid \$ _____

EXHIBIT C - NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding not to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this _____ day of _____, _____

(Name of Organization)

(Title Person Signing)

(Signature)

ACKNOWLEDGEMENT

STATE OF _____

COUNTY OF _____

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this _____ day of _____, _____

Notary Public Signature

My Commission Expires: _____