Minutes Governing Board of Putnam Academy of Arts and Science June 18, 2026

Present: Curtis Ellis, Jarvis Wright, Yvette Jones, Jay Browning, Shirley Davis, Amy Ricks, Debra Shepard

Absent: Lindsey Motl, Julia Warwick

The meeting was called to order at 4:47 pm.

Public Comment: None

Consent Agenda:

A motion to accept the minutes from the April 16, 2026, meeting was made by Amy Ricks and seconded by Shirley Davis. Motion passed unanimously. The financial statement was reviewed. A motion to accept the financial statements was made by Amy Ricks and seconded by Shirley Davis. Motion passed unanimously.

Principal's Report:

Mr. Ellis reported that enrollment was going well and could be attributed to the signs placed around town. There are 50 students currently on the waiting list. He reviewed the Student Discipline data from August 2025 to May 2026.

Mr. Ellis gave his financial report. It included an update on the 2026 Audit, which we are gearing up for. He also mentioned that once the state adopts its budget we will submit the revenue estimate worksheet. He reviewed the black and green calendar and the 2026-2027 district calendar. He also explained that the school is going back to block scheduling this year.

In personnel matters, Mr. Ellis reported the departures of Dawn Averett, Amanda Farmer, Ron Harris, Jerry Hunt, and Sindy Hunt. He also announced the arrivals/additions of Destiny Millner (Language Arts), Cassidy Cushman (Paraprofessional), Melissa Sheridan (Paraprofessional), Sean Larrick (Social Studies and Math), and Zane Morgan (Custodian/Maintenance).

Mr. Ellis reported the FAST results- The results indicated that ELA scores were the same as last year. However, we went up in Math, Science, and Civics.

Mr. Ellis reported the status on the Algebra and Biology boot camps for this summer. He mentioned that we will continue to develop and write the reading plan which is due on 7/1/26.

In his principal report, Mr. Ellis also informed the board of a vacant district-owned building that PAAS could possibly purchase. However, if that happens the school will have to forfeit funding of an estimated $120,000.

Action Items:

- Adopted PCSD Code of Conduct- Motion to adopt the PCSD Code of Conduct was made by Jay Browning and seconded by Debra Shepard. The motion passed unanimously.
- Adopted PCSD Emergency Plan- Mr. Ellis explained the plan. He also mentioned that beginning July 1, 2026, all schools are required to have a Pulse Team. This also requires personnel to be educated on how to use a defibrillator. A motion was made to adopt the PCSD Emergency Plan by Debra Shepard and seconded by Jay Browning. The motion passed unanimously.
- Adopted Board Meeting Calendar- Amy Ricks made a motion to adopt the proposed Board Meeting Calendar and seconded by Jay Browning. The motion passed unanimously.

Executive Session: The board discussed a tribunal case. After reviewing the case, Debra Shepard made a motion to uphold the original ruling. It was seconded by Jay Browning. Motion passed unanimously. Mr. Ellis will follow up with a letter to the parents. The executive session ended and then the meeting shifted to board member comments and non-agenda items.

Board Comment on Agenda or Non-Agenda Items:

Jarvis informed the board that Sharon Hughes recently resigned, which left her board seat open. The board considered the current parent liaison, Tara Simon as a potential board member. Yvette Jones made a motion to make Tara Simon a board member to take Sharon Hughes place. Debra Shepard seconded the motion. The motion passed unanimously. The board welcomed Tara.

Adjournment: The meeting was adjourned at 5:34 pm.

Next Meeting: August 20, 2026