

Lebanon Borough School
PTA Meeting
11/10/25

Attendance: Heather Berg, Kristen Abeles, Danielle Valliere, Megan Glowinski, Mr. Torres, Mrs. Sarnoski, Dr. Arcurio, Ruth Karavidas, Brandon Borzelli

Paperwork: Agenda, Treasurers Report, Log of Expenses/Deposits, Audit paperwork

The meeting was called to order at 6:30pm by Heather Berg.

CSA Report

- **Schoolwide Spirit and Leadership Activities:**
October included *Week of Respect* and *Red Ribbon Week* with themed days promoting kindness and healthy choices. The first *Wingman Activity Day* paired upper-grade leaders with younger students to foster inclusion.
- **Parent-Teacher Conferences:**
Conferences were held in early November with strong attendance and positive feedback from families and staff.
- **Community Events:**
The *Halloween Parade* had an excellent family turnout, and the PTA partnered successfully on events such as the *Clothing Drive*, *Grandparents Day*, and *Pizza Lunch*.
- **Walking School Bus:**
A great program encouraging healthy habits and strengthening community engagement.

Park Project Update: Excavation began in late October and is expected to be completed by the New Year. The contractor is coordinating closely with the school to limit disruptions during arrival and dismissal.

Treasurer's Report

- Danielle Valliere has made a PTA Membership list. We can add to this as needed. This opened up a discussion about PTA membership, and the necessity to include more members. Brandon Borzelli stated that we shouldn't allow people to volunteer for PTA activities (including PTA-sponsored school trips) if they are not members; this is for

insurance purposes. This restriction may motivate more people to join. Additionally, we should be clearer in our membership drive that donations function as dues for PTA membership, not strictly fundraising. Brandon Borzelli suggested sending a note to the PTA members who joined and donated last year, asking if they would like to re-up their membership.

- Currently we have collected \$825.00 in our membership drive, down \$330.00 from last year.
- Our Pizza Lunch earnings are down from last year as well.
- Our current balance does not reflect the Pizza lunch expenditure, \$182.50. Bella's has not yet cashed our check. In addition, Kristen Abeles will request reimbursement for our contribution to the October Recreation Committee event. Finally, Heather Berg has a check for \$118.00, which she will give to Danielle Valliere.

Old business

- The Lebanon Recreation Committee hosted the Mad Science Lab as their October event. This was well attended and well received. The only negative comment was about the disruptive behavior of some of the children in attendance. Dr. Arcurio noted that LBS teachers are placed in a difficult situation when children misbehave during parent-attended events.
- The Halloween Pizza Lunch went well. This year we let students sign up for only one slice each. A few children asked for an additional slice, but there was enough food to cover it. This was the only Pizza Lunch Event for the year.
- The Scholastic Book Fair is ongoing. Megan Glowinski has volunteered to lead the book fair after this school year. She will work with Lynn Francisco during the Spring Fair and learn the process.

Upcoming Events

- **Kid's Night Out:** This will take place on December 12, from 5:30-8:00pm.
 - Heather Berg will give the flyer to Dr. Arcurio for distribution by the end of the week.
 - The Berg family has this covered, and doesn't need help hosting this. She will request that a teacher be present to lend legitimacy to the event.
 - The event will provide a snack. Brandon Borzelli suggested a rolling admission, to account for families eating dinner in the early portion or younger children going to bed early.
 - The cost of the event will be \$20.00 for the first student and \$10.00 for additional siblings.
 - Attendees should be school-age, but not necessarily LBS students.
- **February School Dance:** Natasha Maglione has agreed to lead this event.
- **Holiday Raffle:** This will take place on December 17 at the LBS concert.

- Heather Berg has done some research on fundraising raffles. They can be hosted online in which numbers are emailed to purchasers. She noted that selling paper tickets only works at the event where the numbers are pulled; this reduces the chance of the numbers being lost. We have rolls of tickets, but we need to register the numbers.
- Doors for the Holiday Concert open at 6:00pm. Heather Berg can sit outside the doors and sell tickets to those that arrive early.
- We need to advertise ahead of the concert.
- Payment can be cash or Venmo. Brandon Borzelli suggests not dealing in bills below \$10.00.
- For the sake of ease, the tickets could be pre-ripped and sold an arm's length for a certain donation.

Miscellaneous

- There were complaints about the pricing of this year's school photographer. People noted that the quality is the same as last year, while the price has increased.
 - Ruth Karavidas suggested a fundraising photography event in the Spring. We could set up sessions that are 15-minutes long. The photographer would volunteer their time, and all profits would go the PTA. Would could ask Danielle DiNardo or Kristi Pasorek to volunteer as the photographers. Alternatively Tammy Sarnoski suggested asking former students. Heather Berg can reach out to high schools to request student volunteers.
- Heather Berg mentions the historical day camps at the Readington Museum, and notes that they offer affordable field trips as well. The Museum is now opening the field trip up to a broader groups, and we curious to see if LBS would be interested. Heather noted that Mrs. Corradi may be interested for her class. She would email Dr. Arcurio with information about these trips.
- Heather Berg asked whether the teachers need anything from the PTA; the teachers said they don't need anything at this time.

Heather Berg adjourns the meeting at 7:16pm.