

**LEBANON BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**MINUTES
Regular Business Meeting
May 5, 2026 at 6:30 pm**

CALL TO ORDER: D. Abeles called the meeting to order at 6:31 pm

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 27, 2026.

- a. Posting on the District Website, the main bulletin board in the Administration Office at the Lebanon Borough School
- b. Filing with the Clerk of Lebanon Borough

ROLL CALL:

Present: *Board Members:*
David Abeles
Vincent Maglione
Danielle Nugent
Danelle Valliere

Absent: Chrysi Dower

District Administrators:
Dr. Bruce Arcurio, Chief School Administrator
Mrs. Patricia Duell, School Business Administrator/Board Secretary

PLEDGE OF

ALLEGIANCE: D. Abeles led the Board in the Pledge of Allegiance.

BOARD PRESIDENT COMMENTS:

Mr. Abeles opened the meeting and requested a moment of silence in honor of Kevin Saharic, former Lebanon Borough Fire Chief and long-time resident that passed unexpectedly earlier in the day. Mr. Abeles spoke about the importance of public service and commitment to the community which makes Lebanon Borough a special and unique place to live.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY:

None

PUBLIC HEARING ON THE 26-27 BUDGET

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Action 26-CSA-09:

BE IT RESOLVED that the Board of Education hereby accepts the School Safety and HIB report for the month of April 2026.

Motion by: D. Nugent, Second by D. Valliere The Board adopts the resolution on a roll call vote as follows: 4 ayes, 0 No, 0 Abstain

Report of the School Business Administrator:

Informational: The next meeting is Tuesday, June 16, 2026 at 6:30 pm.

Videos about the history of the Lebanon Borough School District and building of the school were shared with board and public.

ACTION ITEMS 26-BA-38 through 26-BA-42:

Action 26-BA-38:

BE IT RESOLVED, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

Minutes: Regular Session
April 29, 2026

Minutes: Executive Session
April 29, 2026

Action 26-BA-39:

BE IT RESOLVED, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

March 31, 2026

Action 26-BA-40:

BE IT RESOLVED, That the Board of Education hereby **approves the Treasurer's Reports for the period ending:**

March 31, 2026

Action 26-BA-41:

BE IT RESOLVED, That the Board of Education hereby **approves the Line item Transfers for the period ending:**

March 31, 2026

Action 26-BA-42:

BE IT RESOLVED, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 c 3&4

AND BE IT RESOLVED, that the Chief School Administrator recommends that the Lebanon Borough Board of Education **accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:**

March 31, 2026

AND FURTHER RECOMMENDS, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23A-16.10 and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Motion for Action Items 26-BA-38 through 26-BA42:

Motion by: V. Maglione, Second by D. Valliere. The Board adopts the resolution on a roll call vote as follows: 4 ayes, 0 No, 0 Abstain

OLD BUSINESS:

Clinton Public School Board Meeting Update: Danielle Nugent

FACILITY/FINANCE/POLICY:

Action Items 26-FFP-49 through 26-FFP-53:

Action item 26-FFP-49:

BE IT RESOLVED that the Board of Education hereby approves the **payment of bills** for the period ending **May 5, 2026 in the amount of \$ 258,802.60.**

Action item 26-FFP-50:

BE IT RESOLVED that the Board of Education hereby approves the Final Budget for the 2026/2027 school year using the state aid figures; and the School Business Administrator to be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline; And

	General Fund:	Special Revenues:	Total:
2026/2027 Total Expenditures:	\$ 3,467,351	\$ 24,047	\$ 3,491,398
Less: Anticipated Local Revenue	\$30,000	0	\$ 30,000
Less: Anticipated 2024/2025 State Aid Revenues:	\$ 166,856	0	\$166,856
Less: Budgeted Reserve Funds	\$ 99,743	0	\$ 99,743
		24,047	24,047
2024/2025 Taxes to be raised:	\$3,170,752		\$3,170,752

BE IT FURTHER RESOLVED that a public hearing was held at the Lebanon Borough School Library,

6 Maple Street, Lebanon, NJ on May 5 ,2026 at 6:30 pm explaining the details of this budget which includes the use of a health care adjustment in the amount of \$ 57,983 and an additional \$ 67,418 which will be deposited into banked cap for use in future budgets.

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A: 23A-7.3 et. seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et. seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3(b)1, to a maximum expenditure of \$25,000 for all staff and board members.

Action item 26-FFP-51:

BE IT RESOLVED that the Board of Education hereby approves the following contracts for 2026/2027 school year as follows:

Vendor	Description	Service
Hunterdon County ESC	Child Study Team Services	Nursing/LDTC/Psychologist/Speech Home School/ Evaluations
Hunterdon County ESC	Coordinated / Joint Transportation	Transportation Services
Hunterdon County ESC	Paraprofessional Services	Teaching Assistants
Hunterdon County ESC	Technology	IT and data back-up
ESS Northeast LLC	Substitute Services	Teachers, Paraprofessionals
Clinton-Glen Gardner School District	World Language Teacher	.2 FTE Spanish Teacher
Clinton-Glen Gardner School District	Speech Services	Speech Teacher & Evaluations
Clinton-Glen Gardner School District	Child Study Team Services	LDTC, Psychologist, Testing, Evaluations, Case Management
Califon School District	Art Teacher Services	.25 FTE Art Teacher

Action item 26-FFP-52:

BE IT RESOLVED that the Board of Education hereby approves the following technical and professional services for the 2024/2025 school year:

<i>BKC Certified Public Accountants</i>	<i>Auditing Services</i>	<i>Rates on file in the business office</i>
<i>Lennox Law Group</i>	<i>Legal Services</i>	<i>Rates on file in the business office</i>
<i>Gianforcaro Architects & Planners</i>	<i>Architect & Engineering services</i>	<i>Rates on file in the business office</i>
<i>Dr. Frank/Greenbrook Family Medicine</i>	<i>School Physician</i>	<i>\$550</i>
<i>Jersey Elevator</i>	<i>Elevator Inspections</i>	<i>\$255 per inspection</i>
<i>RFP Solutions</i>	<i>Telephone Maint./Service</i>	<i>Rates on file in the business office</i>
<i>Karen Hoffman Sinagra</i>	<i>OT Services</i>	<i>\$80 per hour not to exceed 3 hours per week</i>
<i>Glassberg Behavioral Consulting Services LLC</i>	<i>Behaviorist services</i>	<i>Up to 100 hours per year @ \$175 per hour</i>
<i>R & L Data Services</i>	<i>Payroll Processing</i>	<i>Rates on File in the business office</i>
<i>Horizon Health</i>	<i>Flexible Spending Account Administration</i>	<i>\$5 per employee/minimum \$25 per month</i>
<i>School Webmasters</i>	<i>Webhosting Services</i>	<i>Rates on file in business office</i>
<i>Benecard Services</i>	<i>Rx Benefits</i>	<i>Rates on file in business office</i>
<i>Educator Software Solutions</i>	<i>Teacher Evaluation Software</i>	<i>Not to exceed \$1,000</i>
<i>NJ School Insurance Group</i>	<i>Liability / Workers Comp. Insurance package</i>	<i>Rates on file in the business office</i>
<i>Treadstone Risk Management</i>	<i>Student Accident Insurance/ Liability Insurance Broker Services</i>	<i>Not to exceed \$1,500</i>
<i>Brown & Brown</i>	<i>Health & Rx Insurance Broker services</i>	<i>N/A</i>
<i>Strauss Esmay</i>	<i>Online Policy/Regulation Manuals & Update service</i>	<i>\$4,485</i>
<i>Educational Data Services</i>	<i>Cooperative Purchasing for Supplies, Trades and Services</i>	<i>Rates on File in the business office</i>

Action item 26-FFP-53:

BE IT RESOLVED that the Board of Education hereby approves the SFA to SFA Contract with the Clinton-Glen Gardner School District for the 2026/2027 school year as follows:

Type of Meals: Breakfast @ \$2.80 per meal student price
Breakfast @ 3.30 per meal adult price
Lunch @ \$5.00 per meal, student price
Lunch @ \$5.50 per meal, adult price

Estimated Contract Amount: \$18,228

Motion for Action Items 26-FFP-49 through 25-FFP-53:

Motion by: D. Valliere, Second by V. Maglione. The Board adopts the resolution on a roll call vote as follows: 4 ayes, 0 No, 0 Abstain

PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:

Action Items 26-PNCC-17 through 25-PNCC-23:

Action Item 26-PNCC-17:

BE IT RESOLVED that the Board of Education hereby approves the movement on the guide for the following employees for the 2026/2027 school year:

SMID # 35378256 from BA+ 15 to MA

SMID # 96115415 from MA to MA +15

Action Item 26-PNCC-18:

BE IT RESOLVED that the Board of Education hereby approves the following block of personnel related items as recommended by the Chief School Administrator:

The Lebanon Borough Board of Education offers to continue employment for the Lebanon Borough school tenured and non-tenured certificated staff for the 2024/2025 school year with rates for LBEA teachers to be determined upon ratification of the collective bargaining agreement.

Tenured Certificated Staff:

Employee	SMID#	Position	Step	Salary
Adamaitis, Amy	52815990	Teacher	MA 22	85,435
Corradi, Yvette	52816543	Teacher	MA 22	\$85,435
Dulovich, Diane	52808037	Teacher	BA + 30 Step 24	\$87,435
Farrell, Elizabeth	10607588	Teacher	BA + 30 Step 12	\$69,835
Heller, Kelly	44759470	.8 Social Worker	MA + 30 Step 16	\$63,708
Kosciolek, Lila	30734578	School Nurse	MA 16	\$76,435
Pepe, Michael	52113875	Teacher	MA 6 + Stipend	\$67,235 + \$10,085.25
Petty, Joyce	52815453	Teacher	MA 16	\$ 78,035
Sarnoski, Tammi	35378256	Teacher	MA 16	\$ 76,435
Torres, Christopher	88504618	.8 Teacher	BA 8	\$ 51,388

Non Tenured Certificated Staff:

Employee	SMID #	Position	Step	Salary
Gonzalez, Armando	96115415	.5 Teacher	MA + 15 Step 17	\$ 39,917
Ingram, Colleen	41861766	Teacher	BA 7	\$63,435
Manning, Heather	44549707	Teacher	MA 21	\$83,135

Non Certificated Staff:

Employee	SMID #	Position	Amount
Corso, Richard	77513760	.5 Custodian	\$25,798
Laughery, Patricia	25046525	Instructional Aide	\$ 32,885
Muia, Renee	81783078	Confidential Secretary/FSW	\$ 63,520
Van Norman, Jeffrey	78487402	Custodian	\$53,561
Zarra, Cheryl	N/A	Treasurer of School Monies	\$ 2,000

Action Item 26-PNCC-19:

BE IT FURTHER RESOLVED that the Board of Education hereby approves the employment contract with Patricia Duell as **School Business Administrator/Board Secretary** for the 2026/2027 school year at the rate of \$106,418, and a stipend amount of \$15,000 for Library, Technology, and Food Service.

Action Item 26-PNCC-20

BE IT FURTHER RESOLVED that the Board of Education hereby approves the following **substitute teachers** for the 2026/2027 school year at the rate of \$150 per day:

Sue Ellen Turner
Armando Gonzalez
Lindsay Stout

Action Item 26-PNCC-21:

BE IT FURTHER RESOLVED that the Board of Education hereby approves the following **substitute custodians** for the 2026/2027 school year at the rate of \$25 per hour:

Chad Hester

Action Item 26-PNCC-22:

BE IT FURTHER RESOLVED that the Board of Education hereby approves the following advisors for a seasonal Dance Club for the 2025/2026 school year:

SMID# 52815990
SMID # 41861766

Action Item 26-PNCC-23:

WHEREAS, the North Hunterdon/Voorhees School District and its partner district (including Clinton Township, Tewksbury, Lebanon Township, Lebanon Borough, High Bridge, Clinton-Glen Gardner, Hampton, Califon, Bloomsbury, Bethlehem, Franklin Township, and Union Township) recognize that instructional coherence is critical for school improvement and advancing student achievement, and

WHEREAS, research demonstrates that schools with stronger instructional program coherence make higher gains in student achievement, and providing a seamless learning environment from Kindergarten through Grade 12 is essential for student success, and

WHEREAS, the districts seek to align curriculum, instruction, professional learning, and assessments to ensure that learning remains the top priority,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the adoption of the K-12 Curriculum Articulation Action Plan, which includes the following core components:

1. Goal and Structure: Seamless Articulation and Fiscal Management

- The initiative will establish a Curriculum and Instruction team and the role of a K-12 Curriculum Director to ensure consistent educational planning and logical curriculum sequencing.
- Fiscal Management: The Hunterdon County Educational Services Commission (ESC) will provide fiscal management for this shared service, including the funding of shared roles and the creation of a consortium to manage shared Title funds for professional learning.

2. Curriculum Development: Alignment with State Standards

- Shared efforts will focus on ensuring the K-12 curriculum is fully aligned with New Jersey Student Learning Standards (NJSLS) across all content areas, including mathematics, ELA, science, social studies, and the arts,
- The districts will implement a five-year curriculum review plan for continual revision to meet or exceed state requirements.

3. Professional Learning: Innovation and Wellness

- The initiative will offer annual workshops accessible to all districts, focusing on modern instructional needs such as technology, pedagogy, and teacher wellness.
- Educators will participate in collaborative exchanges, such as peer observations and Lesson Study models, to share best practices and build capacity.

BE IT FURTHER RESOLVED, that to ensure a unified commitment to this K-12 framework, this resolution must be presented to and approved by the individual School Board of each partner district listed herein,

BE IT FURTHER RESOLVED, that this plan remains flexible and will be reviewed and extended annually to meet the evolving needs of the students, staff, and communities of all participating districts

Motion for Action Items 26-PNCC-17 through 26-PNCC-23:

Motion by: D. Nugent, Second by D. Valliere. The Board adopts the resolution on a roll call vote as follows: 4 ayes, 0 No, 0 Abstain

PNCC Discussion:

Discussion on the unified curriculum.

RECOGNITION OF PUBLIC:

None

NEW BUSINESS:

None

Action Item 26-AD-09:

BE IT RESOLVED that the Board of Education adjourns this meeting.

Motion by V. Maglione, Second by D. Valliere. The resolution is adopted by the full membership of the board at 8:13 pm.

Respectfully submitted,

Patricia Duell
School Business Administrator/Board Secretary

Minutes prepared: May 6, 2026
Minutes remain unofficial until formally approved by the board.

David Abeles
Board President

Date