

**LEBANON BOROUGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**MINUTES
Regular Business Meeting
March 16, 2026 at 6:30 pm**

CALL TO ORDER: D. Abeles called the meeting to order at 6:30 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the public notice on February 18, 2026.

- a. Posting on the District Website, the main bulletin board in the Administration Office and in each Lebanon Borough School
- b. Filing with the Clerk of Lebanon Borough

ROLL CALL:

Present: *Board Members:*

David Abeles
Chrysi Dower
Vincent Maglione
Danielle Nugent arrived at 6:37 pm
Danelle Valliere

District Administrators:

Dr. Bruce Arcurio, Chief School Administrator
Mrs. Patricia Duell, School Business Administrator/Board Secretary

PLEDGE OF

ALLEGIANCE: D. Abeles led the Board in the Pledge of Allegiance.

BOARD PRESIDENT COMMENTS:

Mr. Abeles commented on Mikie Sherril's budget address and record funding for public schools. He expressed his dedication to transparency and looks forward to seeing our budget presentation for the 26/27 school year.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY:

None

REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Action 26-CSA-08:

BE IT RESOLVED that the Board of Education hereby accepts the School Safety and HIB report for the month of February 2026.

Motion by: D. Nugent, ***Second by*** C. Dower. ***The board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain.***

CSA Discussion:

Discussion on Spring show.

Discussion on HIB procedures and findings.

Report of the School Business Administrator:

Informational: The next meeting is Tuesday, April 14, 2026 at 6:30 pm.

Public Notices: The state has finally launched the site to post all public notices which allows us to eliminate the need to publish in newspapers. The new law requires us to advertise twice a month where the notices can be found, which the county does on our behalf with a link to our website. The state site also holds a link to our website for full compliance. The will save us the cost of publishing our budget, annual public notices and any bids going forward.

Budget Presentation & Discussion

Capstone Project – I am currently enrolled in my final graduate school class and I need to have a final project related to my position as the School Business Administrator. I met with Joe Hauk about the 100 year Lebanon Borough Anniversary, as he is writing an article on building the new school building, and asked to look at historical records that we have in storage. I decided that my project will be to digitize and post previous minutes and other documents that I can find. I was able to locate the very first minute book from 1926. It is fun to go down this rabbit hole, but it will be an ongoing project to get everything scanned and organized.

Policy Review: The following policies are up for a second reading:

<i>Policy Number</i>	<i>Title</i>	<i>Regulation Number</i>	<i>Title</i>
0142.1	<i>Nepotism (M)</i>		
1220	<i>Employment of Chief School Administrator (M)</i>		
1552	<i>Sexual Harassment-Staff (M)</i>	1552	<i>Sexual Harassment-Staff (M)</i>

2530	Resource Materials	2530	Resource Materials
2535	Library Material (M)	2535	Library Material (M)
3362	Sexual harassment (M) Abolished	3362	Sexual Harassment Complaint Materials (M) Abolished
4352	Sexual Harassment (M) - Abolished	4352	Sexual Harassment Complaint Materials (M) - Abolished
9130	Public Complaints	9130	Public Complaints

ACTION ITEMS 26-BA-32 through 26-BA-36:

Action 26-BA-32:

BE IT RESOLVED, That the Board of Education hereby **approves the following Board Meeting Minutes for:**

Minutes: Regular Session
February 3, 2025

Action 26-BA-33:

BE IT RESOLVED, That the Board of Education hereby **approves the Board Secretary Reports for the period ending:**

January 31, 2026
February 28, 2026

Action 26-BA-34:

BE IT RESOLVED, That the Board of Education hereby **approves the Treasurer's Reports for the period ending:**

January 31, 2026
February 28, 2026

Action 26-BA-35:

BE IT RESOLVED, That the Board of Education hereby **approves the Line item Transfers for the period ending:**

January 31, 2026
February 28, 2026

Action 26-BA-36:

BE IT RESOLVED, That the Board of Education does hereby certify that as of the date of these reports, no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 c 3&4

AND BE IT RESOLVED, that the Chief School Administrator recommends that the Lebanon Borough Board of Education **accept the monthly financial reports of the Secretary and Treasurer of School Monies for the following periods:**

January 31, 2026
February 28, 2026

AND FURTHER RECOMMENDS, that the Board of Education certify that no major account has been over-expended in violation of NJAC 6A:23A-16.10 and that as of this report date, sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Motion for Action Items 26-BA-32 through 26-BA-36:

Motion by: V. Maglione, Second by C. Dower. The board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain.

BA Discussion:

Discussion on budget details and health benefit costs.

OLD BUSINESS:

Clinton Public School Board Meeting Update: Danielle Nugent

FACILITY/FINANCE/POLICY:

Action Items 26-FFP-41 through 26-FFP-45:

Action item 26-FFP-41:

BE IT RESOLVED that the Board of Education hereby approves the **payment of bills** for the period ending **March 16, 2026 in the amount of \$ 396,429.15.**

Action item 26-FFP-42:

BE IT RESOLVED that the Board of Education hereby approves the following field trip:

<i>Date</i>	<i>Grade</i>	<i>Place</i>	<i>Transportation</i>
<i>3/12/2026</i>	<i>Grade 3-6</i>	<i>The Growing Stage Theatre</i>	<i>Hunterdon County ESC</i>
<i>5/21/2026</i>	<i>Gr 4-6</i>	<i>Yogi Berra Museum</i>	<i>Hunterdon County ESC</i>
<i>5/27/2026</i>	<i>Gr 1-3</i>	<i>Davinci Science Center</i>	<i>Hunterdon County ESC</i>
<i>6/9/2026</i>	<i>Gr. 6</i>	<i>Great Adventure</i>	<i>Hunterdon County ESC</i>

Action item 26-FFP-43:

BE IT RESOLVED that the Board of Education hereby approves the second reading of the following Policies and Regulations:

<i>Policy Number</i>	<i>Title</i>	<i>Regulation Number</i>	<i>Title</i>
0142.1	<i>Nepotism (M)</i>		
1220	<i>Employment of Chief School Administrator (M)</i>		
1552	<i>Sexual Harassment-Staff (M)</i>	1552	<i>Sexual Harassment-Staff (M)</i>
2530	<i>Resource Materials</i>	2530	<i>Resource Materials</i>
2535	<i>Library Material (M)</i>	2535	<i>Library Material (M)</i>
3362	<i>Sexual harassment (M) Abolished</i>	3362	<i>Sexual Harassment Complaint Materials (M) Abolished</i>
4352	<i>Sexual Harassment (M) - Abolished</i>	4352	<i>Sexual Harassment Complaint Materials (M) - Abolished</i>
9130	<i>Public Complaints</i>	9130	<i>Public Complaints</i>

Action item 26-FFP-44:

BE IT RESOLVED that the Board of Education hereby approves the Tentative Budget for the 2026/2027 school year using the state aid figures; and the School Business Administrator to be authorized to submit the following proposed budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline; And

	<i>General Fund:</i>	<i>Special Revenues:</i>	<i>Total:</i>
<i>2026/2027 Total Expenditures:</i>	\$ 3,467,351	\$ 24,047	\$ 3,491,398
<i>Less: Anticipated Local Revenue</i>	\$30,000	0	\$ 30,000
<i>Less: Anticipated 2026/2027 State Aid Revenues:</i>	\$ 166,856	0	\$166,856
<i>Less: Budgeted Reserve Funds</i>	\$ 99,743	0	\$ 99,743
		24,047	24,047
<i>2026/2027 Taxes to be raised:</i>	\$3,170,752		\$3,170,752

BE IT FURTHER RESOLVED that a public hearing be held at the Lebanon Borough School Library, 6 Maple Street, Lebanon, NJ on May 5 ,2026 at 6:30 pm for the purpose of conducting a public hearing on the final budget for the 2026/2027 school year, which includes the use of a health care adjustment in the amount of \$ 57,983 and an additional \$ 67,418 which will be deposited into banked cap for use in future budgets.; **AND**

BE IT RESOLVED that withdraws from reserve funds will be made from the following accounts to support the budget for specific programs and maintenance/repairs to building systems.

Tuition Reserve: \$50,000
Maintenance Reserve: \$35,000
Excess Surplus: 14,743

***WHEREAS**, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year; and*

***WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A: 23A-7.3 et. seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now*

***THEREFORE, BE IT RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et. seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and*

***BE IT FURTHER RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3(b)1, to a maximum expenditure of \$25,000 for all staff and board members.*

Action item 26-FFP-45:

***BE IT RESOLVED** that the Board of Education hereby approves the 2026/2027 school calendar as attached.*

Motion for Action Items 26-FFP-41 through 25-FFP-45:

Motion by:D. Nugent, Second by V. Maglione. The board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain.

FFP Discussion:

Discussion on school calendar.

PERSONNEL/NEGOTIATIONS/CURRICULUM/COMMUNICATIONS:

Action Items 26-PNCC-15 through 26-PNCC-16:

Action Item 26-PNCC-15:

***BE IT RESOLVED** that the Board of Education hereby approves the 6 week Kickball Club with Advisor SMID # 41861766 and # 88504618 for the 25/26 school year.*

Action Item 26-PNCC-16:

***BE IT RESOLVED** that the Board of Education hereby approves the maternity leave for SMID # 54344965 for the 2026/2027 school year with the use of 40 sick days beginning August 31, 2026 through October 28, 2026.*

Motion for Action Items 26-PNCC-15 through 26-PNCC-16:

Motion by: V. Maglione, Second by C. Dower. The board adopts the resolution on a roll call vote as follows: 5 ayes, 0 No, 0 Abstain.

PNCC Discussion:

Discussion on family leave replacement process.

RECOGNITION OF PUBLIC:

Mr. Glowinski, Maple St. – Commented on the importance of maintaining transparency and managing the expectations of the public in regard to budget increases.

NEW BUSINESS:

Discussion on getting public involved and interested in how the school works and why taxes get raised each year.

Action Item 26-AD-08:

BE IT RESOLVED that the Board of Education adjourns this meeting.

Motion by: V. Maglione, Second by D. Valliere. The full membership of the board adopts the resolution at 8:09 pm.

Respectfully submitted:

Patricia Duell,
School Business Administrator/Board Secretary

Minutes prepared: 3/17/2026. Minutes remain unofficial until formally adopted by the board.

David Abeles,
Board President

Date