

Lebanon Borough School

PTA Meeting

6/1/26

Attendance: Heather Berg, Kristen Abeles, Danielle Valliere, Brandon Borzelli, Megan Glowinski, Lauren, Natasha Maglione, Mike Pepe, Heather Manning, Bruce Arcurio

Paperwork: Agenda, Treasurers Report, Log of Expenses/Deposits

The meeting was called to order at 6:31pm by Heather Berg.

Treasurers Report

- Our current balance on hand is \$3,556.19. This includes the following:
 - Reimbursement for teacher appreciation week.
 - In the last month we took in \$622.00, including \$201.00 from the bake sale and \$304.00 from the Spring Concert.
- Danielle Valliere noted that the balance at the end of this year is slightly lower than the previous year, but not by very much. We should discuss future fundraising plans for the 2026-27 school year.

Past Events

- Megan Glowinski and Danielle Valliere spoke at the Parent Orientation for Pre-K and Kindergarten, and it was well-attended both online and in-person. Some parents signed the PTA interest form.

Upcoming Events

Field Day – June 12

- This will be held in the field behind the barn if the park isn't open.
- Mrs. Muia will order pizza and we can ask Bella's to provide cheap plates.
- Heather Berg, Natasha Maglione and Megan Glowinski will provide sliced watermelon.
- Heather Berg and Kristen Abeles will pick up water bottles and ice pops.

Italian Ice Event

- The Maglione Family will run this event.
- This may be challenging due to the uncertainty about the park.

- Heather Berg suggested that we plan for the park and back parking lot to be unavailable and to host the event at the Municipal Building. Heather will reach out to Karen Romano to get permission to use it, if needed.

Ideas for fundraising in the future

- Heather Berg noted that this year's model of smaller fundraising lifts throughout the year seemed to work and be more attainable than larger annual fundraising events (such as the Basket Auction)
- Fundraising during the Spring Concert seemed to work this year. Dr. Arcurio mentioned that we may be able to sell other items during the Winter Concert. Kristen Abeles noted that in the future, marketing the Candygrams ahead of the concerts may result in more sales.
- The Bake Sale event during the Lebanon Yard Sale was successful, and Brandon Borzelli suggested a Bake Sale at the Fall Yard Sale as well. Heather Berg and Megan Glowinski suggested selling hot dogs and chili, or a meal that is easy to walk around with on Halloween. Many parents would find it helpful to have dinner available while trick-or-treating.
- Dr. Arcurio suggested a regular Bingo event would be popular (as it has in the past). The PTA would earn half the money taken at the door, and the rest could go to prizes. Mike Pepe suggested Music Bingo as a fresh take.
- A question came up about whether we could sell LBS-themed merchandise all year, rather than for weeks-long periods. Maybe we should consider another vendor besides Destination Athlete for our school merchandise.
 - Lauren noted that at her school the vendor has no overhead, no minimum orders and offers multiple designs. She will let us know what she finds out.
 - Mike Pepe suggested adding student designs as an option during the next sale.
- **Scholastic Book Fair**
 - Megan Glowinski reported that next year's Scholastic Book Fair will be in October, with a Halloween theme, and March, with a Read-Across-America theme. Dr. Arcurio said that Mrs. Muia will add these dates to the 26-27 calendar.
 - Dr. Arcurio said he thinks that a 2-day sale is better than 3-days. One option would be to include a preview for students during the school day on the Monday of the sale, and to give the students a wish list.
 - Heather Berg noted that at her school the students can order books without their parents' presence at the fair. Parents circle requests on the order form and send in money with the students.
 - Dr. Arcurio mentioned the possibility of having a morning session on a trial basis this year, from 7:45-8:30am.
 - Heather Berg noted that some school host the book fair on Back-to-School Night (currently scheduled for September 17).

Summer Meeting - A planning meeting will take place over the summer, covering the following topics:

- Reviewing and revising our Bylaws and Standing Rules (which are unique to our specific PTA group). This is necessary before taking further steps to apply for a gambling license.
- Creating the general 2026-27 PTA calendar. Heather Berg noted that some events may be left TBD at this point.
- Finalizing elections for new offices.
- Reviewing the 2026-27 budget.
- Assigning a replacement for Ruth Karavidas to be listed on all PTA bank accounts. This will need to be done in person at the bank and then added to the PTA minutes.
- Organizing the September membership drive.
 - Danielle Valliere suggested reframing this event. We could add a background flyer about the PTA and what we do and how we spend our money. This may clarify for some people that their favorite events are not school funded, but funded by the PTA.
 - Because we don't have an abundance of manpower, we may consider incentivizing involvement in the PTA by limiting participation in field trips and field day to PTA members.
 - Brandon Borzelli explained that the New Jersey PTA is our umbrella organization, which holds our insurance policy. Therefore, we must abide by their rules regarding restricting people from volunteering who aren't technically members of the PTA. In previous years we have allowed people to sign up, pay us, and then we pay the membership fees to the PTA. Technically, our members should sign up directly with the larger PTA organization.
- Ice Cream Social: This will be the first event of the school year. One possible date for this is Friday, September 11.

Elections for Executive Board for 2026-27

- **President (term expiring 2026):** Megan Glowinski nominated Heather Berg, noting that Heather could train Megan to be the next President. All voted in favor of Heather Berg continuing as President.
- **Vice President (term expiring 2027):** Brandon Borzelli nominated Megan Glowinski to fulfill the remainder of his term. All voted in favor of Megan Glowinski being the Vice President in the 2026-27 school year.
- **Treasurer (term expiring 2026):** Danielle Valliere will continue as treasurer, but we will need a second person listed on the back account. Heather Berg nominated Pete Berg for this position.
- **Secretary (term expiring 2026):** Natasha Maglione as the new Secretary for the 2026 school year, with Megan Glowinski filling in occasionally on notetaking. Dr. Arcurio noted that this position can be done remotely as well.
- Once finalized, these results must be sent to Stephanie Bowe at the PTA Board and must be added to the Google Drive.

Miscellaneous

- It was noted that we may want to consider different ways of communicating with parents as Facebook and the Remind app no longer seem to be reaching many parents. Heather Berg notes that sometimes the best way to communicate is through paper flyers in students' folders.

Heather Berg adjourned the meeting at 7:29pm.