

Lebanon Borough School
PTA Meeting
12/1/25

Attendance: Heather Berg, Kristen Abeles, Danielle Valliere, Mrs. Baldoni, Brandon Borzelli, Natasha Maglione, Megan Glowinski

Paperwork: Agenda, Treasurers Report, Log of Expenses/Deposits, Audit paperwork

The meeting was called to order at 6:30pm by Heather Berg.

CSA Report PTA Meeting Report - December 2025

- **Safety Drill Success:** Fire and lockdown drills were conducted in the cafeteria (we have not done this in many years) during morning hours, with all staff and students responding appropriately. Parents were notified of safety procedures.
- **Student Activities & Achievements:** Our second Wingman Activity Day fostered teamwork as older students led activities with younger peers. Mr. Pepe's students showcased their short story writing at a library event, and we celebrated Veterans' Day and held our annual Thanksgiving Float Parade.
- **School Photos Update:** Concerns about photo pricing have been addressed with the photographer. While pricing cannot be adjusted this year, the district will conduct a competitive proposal process for next year's photography services. I will include the PTA in the final selection.
- **Schedule Adjustments:** Trimester schedule changes have been implemented to better meet student needs in Special Education, 504, and Basic Skills programs, following our regular practice of reviewing schedules during natural breaks.

6th Grade Planning: The Board continues exploring sending 6th graders to Clinton Public School starting in 2026-2027. Following last year's survey showing 80% community support, the Board is reviewing educational benefits (expanded programming and extracurricular opportunities) and financial feasibility. No final decision has been made, and families will receive continued updates.

Treasurer's Report

- Our current balance is \$3120.35
 - This amount includes the payment of our PTA membership dues and the payment to Bella's Pizza for the pizza lunch.
 - This amount includes a profit from the Scholastic Book Fair of \$658.53, and at-present \$85.00 in pre-payments for our Kids' Night Out event.
- Danielle Valliere noted that charitable registration with the State is difficult to submit. Apparently gaining system access is complicated, and it is a common problem across the organization. For the current year, Stephanie from the PTA can complete this for us, and Danielle Valliere and Heather Berg will DocuSign it.

Past Events

- **The Scholastic Book Fair**
 - This was a successful event. We do not have complete information about the sales, but it was well-attended.
 - We currently have \$2700.00 in unused Scholastic Dollars. Heather Berg will send a link for the Scholastic catalogue to the teachers.
 - Heather Berg noted that it may be more efficient to assign a point-person among the teachers to coordinate a wish list. Lauren Baldoni volunteered for this.
 - Heather Berg noted that often there are coupons in December of 20-25% off.

Upcoming Events

- **Kids' Night Out**
 - This event will take place next week on December 12. Heather Berg encouraged young parents to spread the word; Nathasha Maglione said she will mention it to the younger parents. Heather Berg said we will plan to run it, no matter how small.
 - Lauren Baldoni will see if there are any teachers willing to attend.
 - The Reformed Church will be hosting a Kids' Night Out on the same night.
 - Natasha Maglione suggested in the future to collaborate with the Lebanon Pub. Perhaps they can offer a discount to participants. She will look into this for future events.
 - We will consider doing another of these events in the Spring.
- **PTA Dance**
 - This will take place on February 6, from 6:00-8:00pm.
 - Natasha Maglione will lead the team for this event. Heather Berg communicated that this involves creating a theme, making a flyer, communicating with the DJ

(Dr. D), and organizing snacks. Heather Berg will send Dr. D's contact information to Natasha to coordinate details.

- The total cost of the event (excluding Dr. D's fee) should be around \$100. Danielle Valliere clarified that the committee pays up-front and then seeks reimbursement. She suggested creating a Sign-Up Genius for collecting food donations.

- **Winter Concert Raffle**

- This PTA will run our raffle at the Winter Concert on December 17.
- Danielle Valliere volunteered to do the raffle tickets. Heather Berg said she would check the PTA closet for tickets and register the numbers. She only needs to register a range of numbers, not track who gets each ticket. Brandon Borzelli suggested buying a new roll of tickets if using the old ones is too complicated.
- We will need to take out cash from the bank, about \$100 in tens.
- Danielle Valliere and Heather Berg will set up a table outside the gym. Danielle will take the Venmo payments and Heather can take the cash. They will set up slightly before the students arrive, around 5:30pm.
- Lauren Baldoni will speak with Dr. Arcurio about requesting a table to be set up outside the doors. She notes that the line-up will be different this year due to park construction.
- Heather Berg and Danielle Valliere will walk around selling tickets during intermission as well.
- The cost will be \$10 for one arm span and \$20 for two.
- We could consider offering front row tickets to those who spend \$100 on tickets.

Heather Berg adjourns the meeting at 7:09pm.