

Lebanon Borough School
PTA Meeting
4/13/26

Attendance: Heather Berg, Kristen Abeles, Danielle Valliere, Brandon Borzelli, Bruce Arcurio, Amy Adamaitis, Ruth Karavidas, Megan Glowinski

Paperwork: Agenda, Treasurers Report, Log of Expenses/Deposits

The meeting was called to order at 6:31pm by Heather Berg.

CSA Report

- Field Trip - The Growing Stage: Students in Grades 3-6 attended a performance of Mesmerized - A Ben Franklin Mystery/Comedy. Our substitute nurse, who accompanied the trip went out of her way to let me know how exceptionally well-behaved our students were. Always great to hear that from someone outside the building!
- March Madness Book Character Challenge: Student Council ran another successful March Madness bracket this year, with students voting on their favorite book characters. Our 2026 winner was Winnie the Pooh - by a landslide!
- Winter Wellness Challenge Celebration: On March 31st, Mr. Torres and I distributed certificates to all students who completed the Move More - Screen Less Winter Wellness Challenge. Students then enjoyed a special activity period in the gym and on the blacktop. A great way to wrap up the challenge!
- NJASA Spring Leadership Conference: I am pleased to share that a session proposal I submitted was accepted. I will be presenting to superintendents at the NJASA Spring Leadership Conference in Atlantic City in May on conflict resolution strategies for school leaders. It is an honor to represent Lebanon Borough School at this state-level event.
- 5th Grade End-of-Year Planning: Staff have been actively planning 5th grade end-of-year activities. A flyer with details will be going home to families soon.
- Budget Update: We held our preliminary budget board meeting on March 16th. Information about the budget was shared through the community Lantern and the April 1st family newsletter. We continue to look for ways to keep our community informed.
- Upcoming Dates: Walking School Bus - April 15th at 8:00 AM; 5th Grade NJSLA Science - May 6-7; NJSLA-Adaptive ELA/Math - May 11-15; School Closed Memorial Day Weekend - May 22 & 25; Spring Concert/Show - May 28th; Early Dismissal/Teacher In-Service - June 3rd.

Treasurers Report

- We have had no money incoming or outgoing since last month.
- Our current balance is \$1300 less than we had at this time last school year, so we will need some small fundraisers before the end of the year. We should also encourage donations for teacher appreciation.
- Heather Berg mentioned the second clothing drive, as well as the 50/50 at the Spring Concert as sources of revenue.

Upcoming Events

May Clothing Drive – May 11-14

- Heather scheduled the clothing drive pickup for May 15, so the drive will be held the week of May 11. She will update the flyer from the last clothing drive. Ruth Karavidas asked if the company accepts books; Heather will confirm. They do accept linens, curtains, light bedding and bikes (in any condition).

Scholastic Book Fair – Week of April 27

- Megan Glowinski is meeting with Lynn Francisco to coordinate this sale.
- The sale will probably only be two days long, as the third day hasn't been busy recently, especially during playground construction.
- Heather Berg suggested that in the future the sale be available during the school day, in hopes of attracting some students that couldn't come otherwise.
- Heather asked that teachers make a list of students who may benefit from the "Share the Fair" money. Amy Adamaitis added that Mrs. Kosciolik is usually good at monitoring this.
- Lynn Francisco will send the flyer to Heather this week.

Teacher Appreciation Week – May 4-8

- Here is the current plan for Teacher Appreciation Week:
Monday - Snack Attack: Large baskets of miscellaneous snacks
Tuesday – Mochi Queen Donuts
Wednesday – Teachers Supplies: ordered using our Scholastic dollars
Thursday – Hot Lunch from Bensi
Friday – Make Your Own Bouquet
- Megan Glowinski will make the flyers to be placed on the tables each day.
- Heather Berg and Kristen Abeles will make a SignUp Genius for donations.

Spring Concert – May 28

- The PTA can run a 50/50 as we did for the winter concert.
- Kristen Abeles suggested a table selling frozen drinks, and a donation jar as well.
- Kristen Abeles can make the sign for the 50/50.

Field Day – June 12 (with Monday or Tuesday rain date)

- The PTA will provide pizza and watermelon.
- We plan to use Signup Genius for additional donations, as we did last year.

End of Year Rita's Event – June 16

- Natasha Maglione has agreed to run this event.

School Photos

- School pictures: All present agreed that Christmas City should be the new school photo vendor. Dr. Arcurio affirmed that Mrs. Muia would be able to work with them.
- Amy Adamaitis recommended staying with smaller companies because they may be able to work with us more efficiently as a small school. She recommended confirming whether we can order all year.
- Amy will continue to use Remember Me Yearbooks to assemble our yearbooks.

Miscellaneous

- Ruth Karavidas reported that Mrs. Ingram arranged a Columbia Trail walk for the Fourth Grade, and it was great.
 - Mrs. Ingram said she may want to do this again in the future, extending it to other grades.
 - Dr. Arcurio said that if it's a school-sponsored event it would need to be insured; if it is sponsored by the PTA, it would be just like any other PTA event.
 - Heather will talk to Mrs. Ingram about this. She mentioned that it would fun to do one walk per season.
- Dr. Arcurio spoke about the plan for Fifth Grade Graduation, which includes a ceremony during the day and a trip to Somerville to follow. Heather Berg noted that the daytime ceremony would be difficult for working parents.

Heather Berg adjourned the meeting at 7:15pm.