



TITUSVILLE AREA SCHOOL DISTRICT

Dedicated to Educational Excellence!

RELEASE OF INFORMATION

Date: _____

Student Name: _____ DOB: _____

I hereby authorize the Titusville Area School District to: ☐ obtain records from
☐ release records/information to

(Individual or Agency)

(Street Address, City, State, Zip code)

Method of Release: ☐ Written/Verbal ☐ Written

The information is to be shared for the purpose of facilitating the student's educational program.

Informational categories to be released (check all that apply):

- | | |
|--|--|
| ☐ Educational Records (including Special Education) | ☐ Behavior/Disciplinary Records |
| ☐ Drug and Alcohol Treatment Summary | ☐ Birth Certificate |
| ☐ Health and Immunization Records | ☐ Counseling Records |
| ☐ Psychiatric/Psychological Evaluation(s) | ☐ Intake/Discharge Summary |
| ☐ Other (please specify): _____ | |

I may revoke this release at any time except to the extent that the person who is to make the disclosure has already acted on it. Except as noted above, this release will expire one year from now unless revoked earlier in writing. All information released or obtained will be handled confidentially in compliance with the Family Educational Rights and Privacy Act (FERPA).

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Age: _____ Date: _____

(14 years or older for mental health records; any age for student's own drug and alcohol records; 18 years or older for education records)

Parental Permission is no longer required when authorized school personnel request records.

Family Education Rights and Privacy Act, Final Rule on Educational Records.

Federal Register, June 17, 1976, Vol. 41, No. 118, page 24673

Please note: Any information received by the Titusville Area School District will be placed in a file to which parents/guardians have access and the capacity to release to a third independent agency. The professional staff of the Titusville Area School District monitors this access. Information will be handled according to the District Records Policy.