



CAPITAN MUNICIPAL SCHOOLS

Home of the Tigers

VACANCY NOTICE

July 2, 2026

POSITION: Director of Operations, Facilities, & Safety

2026-2027 Academic Year

CONTRACT: Non Certified Salary Schedule Contract.

QUALIFICATIONS:

Bachelor's Degree Required, but Master's Preferred
NM PED Administrative License or the ability to obtain one
Minimum of 5 years' supervisory experience in facility
management, school operations, construction, public works,
safety, and risk mitigation, or a related field
Experience managing personnel, departmental budgets, capital
projects, and multiple operational functions
Valid NM Driver's License and an acceptable driving record
Strong understanding of emergency management planning,
preparedness, response, and recovery activities.
Strong organizational skills and good work ethic.
Must pass a background check.

**APPLICATION
DEADLINE:**

Until Filled

PROCEDURE:

Application may be downloaded from the Capitan Municipal
School web page at www.capitantigers.org

Submit letter of interest, resume and application to:

Office of the Superintendent

Capitan Municipal Schools

P.O. Box 278

Capitan, N.M. 88316

Phone: 575-354-8500 Fax: 575-354-8505

Capitan Municipal School District policy is to select the best-qualified applicant without regard to race, color, marital status, religion/creed, sex, disability/handicap, or national origin.